

Guidelines for ICCP conferences :

	Bologna (2004)	Cancun (2008)	Leipzig (2012)	Manchester (2016)	Pune (2021)
# total participants	430	430	590	433	
# students		80	210	104	
# Orals			180	230	
# posters			450	480	
Fee full/early			550/470€	520/420€	
Student fee			410/330€	350/250€	
Abstract fee			50€	50€	

Budget (location costs; down-payments; insurance against cancellation)

Dedicated Web page

Abstract submission system+ reviews + program assemble

2 amphi theaters (1>500 for plenary; 1>400)+ ~ 5 small room (outbreaks)

Sufficient poster space (all posters stay up during conference)

Conference dinner (Thursday, separate table for commission) included in registration fee

Ice breaker (Sunday or Monday)

2 commission meetings (+catering)

Affordable student housings, spouse program,

Overall timeline for end July/early Aug conference:

Abstract submission opens: early Nov (year-1)

Deadline submission: mid jan (extended to end jan)

Notification acceptance: end march

Opening registration: mid-march

Deadline financial support application mid-april (extended to end April)

End of early bird registration: end may