

Statutes of the International Commission on Polar Meteorology

1. Objectives of the Commission

The objectives of the International Commission on Polar Meteorology are:

- 1.1 To promote research into polar meteorology.
- 1.2 To identify areas of polar meteorology where extra research is needed.
- 1.3 To support the development and education of scientists involved in polar meteorology
- 1.4 To cooperate fully with other IAMAS Commissions and IUGG Associations (through the organisation of relevant symposia at IUGG and IAMAS meetings) in addition to cooperating with other related organisations.
- 1.5 To facilitate and promote the publication of recent research, utilising any IAMAS link with journals.
- 1.6 To support bids to IAMAS/IUGG for workshops, especially where these are to increase early career researcher access to ICPM science.

2. Membership of the Commission

The International Commission on Polar Meteorology is one of the Commissions of the International Association of Meteorology and Atmospheric Science.

- 2.1 Membership is open to all scientists active in polar meteorology research.
 - 2.1.1 ICPM business meetings are open to members, active researchers in the field and anyone with an interest in polar meteorology. Business meetings are held every 2 years at the IAMAS Scientific Assembly or IUGG General Assembly meetings.

2.2 Applications for membership will be advertised prior to an ICPM business meeting. A prospective member can be nominated by others or self-nominated. The members may be from adhering or non-adhering countries.

2.2.1 At least a month before the ICPM business meeting a paragraph outlining how the prospective member's research fits to polar meteorology must be submitted.

2.2.2 The Commission may elect new members by a simple majority vote of the members voting in the election. Due regard should be paid to geographical representation in the composition of the Commission.

2.2.3 The terms of the Commission Members shall be for 4 years, with the option to renew (by election) for another 4 years after this term. The results of membership elections shall be reported to the Assembly.

2.4 The Commission shall elect a President and a Secretary from among their membership. Presidents and Secretaries are appointed for a 4-year term and may be re-appointed for an additional 4 years.

2.5 Past Presidents and Secretaries become honorary ICPM members (with voting rights).

2.6 The Commission shall elect, from their membership, an early career scientist and a communications officer. They are appointed for a 4-year term.

2.7 The list of members up for election and candidates for steering committee posts should be published (at least one month) before the Assembly and arrangements made so that members who cannot attend can vote by email or by attending virtually.

2.8 The President may request the IAMAS Bureau to sanction an election by email ballot, online voting, or by holding an extra-ordinary election at the time of a Commission meeting held outside the time of an Assembly

2.8.1 If the president request, an email ballot/online voting should be held prior to the Assembly so that the results could be reported to that Assembly.

2.8.2 An extra-ordinary election at a Commission meeting outside the time of the Assembly should preferably be held in the year prior to or following the Assembly in question.

2.8.3 For elections held outside the Assemblies, the terms of office shall last until that Assembly which would result in the closest approximation to a full term. E.g. an election by email ballot in 2022 would see their term end in 2025 at the IAMAS assembly (with option for a 4 year renewal at that point).

2.8.4 The results of such extra-ordinary elections shall be reported to the Bureau and to the following Assembly.

3. Time Schedule of the Commission

3.1 The Commission shall meet at the IAMAS Scientific Assemblies and IUGG General Assemblies (which IAMAS attends in lieu of their own scientific assembly). If possible a hybrid option should be made available for members who cannot attend the ICPM business meeting in person.

3.2 Extra-ordinary meetings of the Commission may be held as necessary, provided that the Bureau of the Association is informed beforehand.

4. Sub-groups

4.1 The Commission may, at the discretion of the President, appoint SubCommissions, Committees or Working Groups, to undertake special studies or to devote specialist attention to a part of the general area of concern. The members of such sub-bodies need not be members of the Commission. They will be appointed by the President of the Commission, after due consultation with members of the Commission. Findings or recommendations of such sub-bodies must be approved by the Commission before promulgation.

5. Voting

5.1 All decisions of the Commission shall be taken by a simple majority of votes of the members voting (individual votes). In case of equal votes for and against, that of the President shall decide.

6. Roles and responsibilities of the members and committee

6.1 All members and officers work to support ICPM objectives.

6.2 All members shall support ICPM by proposing sessions for IUGG/IAMAS meetings and helping to convene and chair them.

6.2 The president and secretary work to promote ICPM and deliver annual reports on its activities to IAMAS. They will represent ICPM interests at IAMAS business meetings.

6.3 The Early Career Scientist (ECS) representative to IAMAS shall sit on the IAMAS ECS committee.

6.4 The ICPM ECS shall work with the Communications officer, President and Secretary to promote ICPM activities to early career scientists in our field.

6.5 The Communications officer shall help communicate ICPM science to the wider community. Examples of this include through emails, social media and helping organising webinars.