IAMAS Bureau Meeting 2 **Document: IB2**

Version Final 21 August 2023

15 August 2023

Zoom

Attending: Andrea Flossman, Keith Alverson, John Burrows, Mary Scholes,

Regrets: Steve Ackermann (Special Deputy SG)

Guests: Jing Li (Young Scientist Representative), Joyce Penner (Past President), John Turner (Member at Large)

The purpose of this meeting was for the Bureau to discuss immediate business focused on transition of leadership (President and SG) as well as prepare for the September call for support from the commissions (with mid-October deadline). This was the second IAMAS Bureau meeting for the period 2023-2027.

Agenda:

1. Welcoming remarks
2. Review of Actions from IB1 and past intersessional Actions by email
3. Summary of New Actions proposed at IB2
4. Any other business.

**Review of Actions from IB1:**

**Action IB1-1: Continue monthly videocons, which are very useful.**

Status: closed

**Action IB1-2: Plan one physical-hybrid bureau meeting in middle of 2024.**

Status: Ongoing. Either Paris or Bremen? May 2024?

**Action IB1-3: Next Call for Proposals from Commissions**

Status: Text agreed and finalized. SG to send out call.

**Action IB1-4: Change the statutes.**

Status: On the back burner for now. Changes required include adding past-president and young scientist representative to the bureau and simplifying some of the language.

**Action IB1-5: Website update**

Status: Closed (this is an ongoing activity)

**Action IB1-6 Change bank account signatories.**

Status: Decided to always keep two signatories. Has been Steve (SG) and Joyce (President). Should soon be Keith (SG) and Steve (Special Deputy SG). Investigate if can include non US citizens/residents. If so, transfer in 2024 to Keith (SG) and Andrea (President). If this is not possible consider other options.

**Action IB1-6** **Decide new liaison duties** for current bureau members.

Status: Revisit at next meeting.

**Action IB1-7** **Find and appoint a willing Deputy and/or Assistant Secretary General**

**Status:** Closed. Steve Ackerman has been appointed, by email decision of the bureau on August 3, Special Deputy Secretary General for 9 months as per IAMAS statutes paragraph 8.3.2

**Action IB1 – 8** **Write a draft Operational Manual for the Bureau**

Status: Ongoing. John Turner.

**Proposed New Actions at IB2**

**Action IB2 – 1 Bureau zoom meeting planning**

Status: Closed. Time remains 12 UTC, always on Thursdays. Include inputs from Liaisons to the agenda (Quarterly). Add “better engage young scientists” to next meeting agenda.

**Action IB2-2 Make a list of IAMAS ‘members’.** Get the IAMAS Attendance list from Berlin Congress (ask Alex Rudloff? Franz Kuglisch, Harland Shuh)..Also get commission membership lists. National membership list. National Delegates to IUGG and IAMAS. Maybe create all people list, with tick boxes for membership in different subgroups. Include Liaisons. Discuss ‘the list’ at a future meeting.

Responsible: Keith

Status: Ongoing

**Action IB2-3 Annual report and Newsletter.**

Agreed annual report timing is a January request for inputs. Agreed we distribute this out widely. Ask MaL if they will edit newsletter (either as a team, or rotating)

Status: Ongoing

**Schedule of Future Meetings (NOTE CHANGES IN BOLD).**

Bureau meetings are held Noon UTC (currently this is 7am Madison, 8am Ottawa, 13h London, 14h Paris and Capetown, 8pm Beijing). Future meetings scheduled as follows.

IB3 **Thursday 21 September**. Remote

 Invited MaL: Marilyn Raphael raphael@geog.ucla.edu

 Invited Commission: ?

 Guest:?

IB4 **Thursday 19 October.** Remote

 Invited MaL: Tirusha Thambiran TThambiran@csir.co.za

 Invited Commission: ?

 Guest:?

IB5 **Thursday 16 November.** Remote

 Invited MaL: Neil.Holbrook@utas.edu.au

 Invited Commission:?

 Guest:?

IB6 **Thursday 21 December.** Remote